



**Highline Academy  
Board Minutes  
Board of Directors' Meeting  
Highline Academy  
2170 S. Dahlia St.  
Denver, Colorado 80222  
Monday, April 9, 2012  
6:15 p.m.**

**PRESENT**

Tom Bulger  
David Larm  
Ruth Kedzior  
Jennifer Holladay  
Francis Scheve  
Rachel Hutson  
Edith Zemanick  
Jon Lowry

**STAFF**

Gregg Gonzales

**NONSTAFF**

**On Phone:**

Tina Valtierra

**ADVISORY BOARD**

**ABSENT**

Papa Dia

**PUBLIC**

**CALL TO ORDER**

President called the meeting to order at 6:30 p.m.

**ESTABLISH QUORUM**

A quorum was established.

**CONFIRM AGENDA**

President confirmed agenda.

**PUBLIC COMMENT.** None.

**ADOPTION OF MINUTES**

**Motion:** To approve the minutes of 3.12.12 as tendered.

Francis moves the motion, Edith 2<sup>nd</sup>.

**MPU**

Minutes of 3.19.12 Special BOD meeting—tabled, will look again at these next month.

**ADMINISTRATIVE UPDATE.** Nothing new to report this month on DU partnership or lottery.

## **BUSINESS MATTERS**

### Reports

#### Finance Committee

- Report on E.L. 2.4. was distributed and discussed. All green and looking good. Gregg will book grant writing consultant salary under BOD expense.
- Update on budget was distributed. Also noted was a recent decision by the legislature that PPR will not be reduced, so it will be flat for next year. Gregg had budgeted for a reduction, so HA will get \$139 more per student than we planned on, which means about \$60,000 - \$70,000 more than was budgeted.
- During the replication application process, a couple of changes needed in language for financial policies were noted. Finance Committee will look at these at their next meeting.

#### Growth Committee

- Gregg reported that the replication application was submitted on 4.9.12 and thanked Jennifer for her significant help. Guerin Gray and Sara Alesandrini also helped with the application, and Tina helped with editing. Kathy Zlomke from the Colorado League of Charter Schools also reviewed our application. 30 letters of support were also submitted, and ¾ of the staff signed a letter of support. State Representative Angela Williams gave a letter of support which should be a tremendous asset. In 10 days, we will learn if our application is complete. If so, interviews will be held with Gregg and a couple of BOD members. DPS will vote on replication applications on June 17. There will be public comment nights before that, so we should get these dates so we can put them on our calendars and send supporters. Tom asked if the application could be sent to BOD members. Jennifer will circulate.
- Pre-K Committee should present an option in their report next month for ECE with a replicated campus and another option in case we aren't approved to replicate. The need for ECE is great in NE Denver, so this could possibly be used as a leverage point. Pre-K Committee should lay out as much as can be done without hiring a consultant.
- Gregg gave an update on the search for the new Principal-in-Residence. Both candidates were very active in the replication application process. The next round of interviews is 4.13.12. After that, the next step will be classroom observations. Committee is Tina, Ken Kosten, Katie Lorimer, Mrs. Oss, Gregg, Tim Taylor, Tom, Jennifer.

Development Committee. Edith gave an update from the Playground Committee. Triple M gave us three different proposals which are up on posters in the gym. The kids will vote on these by the end of the week. After that, we can set a date for the Community Build. This will be after school is out. We already have the grant money, and all the proposals are for under \$100,000. There is also an additional \$18,000 that will be for community areas/gardens, etc.

Edith moved to authorize Ad-hoc Playground Committee to execute contract with Triple M for the construction of a playground. Tom added an amendment that cost is not to exceed \$100,000.

**Motion:** BOD authorizes Ad Hoc Playground Committee to execute the contract with Triple M for construction of a playground at a cost not to exceed \$100,000.

Edith moved the motion, Rachel second.

**MPU**

SAC Committee. Gregg distributed and reviewed a report on 2<sup>nd</sup> Trimester Internal Proficiencies. We changed our learning standards in math, language arts, and literacy this year.

The revamped standards are more challenging; we need more than one year's results to better understand progress. There are continued challenges, including middle school science and gender and achievement gaps; among other things, some teachers are targeting professional development addressing gender gaps. Gregg's goal is for these proficiencies to become a good indicator of student learning. Still a work in progress.

Marketing and Communications Committee. Jennifer reported that we have had 181 respondents to the online survey. PWP and administration are working with the volunteer piece, so Jennifer gave them that report. Final report will be out next month, as we still have some in the community to reach out to. More to come.

Board Development Committee.

Jennifer gave an update on reappointment and recruitment for board members. Reappointment will take place at May BOD meeting. There are no candidates for new board membership; we've had only one referral. BOD members should continue to find leads, particularly community members in NE Denver area. There are also options for Committee involvement, with the idea that candidates potentially move to full BOD service at a later time. We will explore outreach in the community, including The Front Page at Stapleton.

## **OLD BUSINESS**

- Update: Kathy Kramer-Ryan, our fund-raising consultant, will be more available from here on, and we'll have a later update.:
- Ruth informed BOD that we are waiting for Mayor Hancock to let us know if he will be our graduation speaker. Otherwise, we will need a Plan B.

## **EXECUTIVE SESSION**

**Motion:** To move into Executive Session for principal contract update.

Jennifer moves the motion, Rachel 2nd.

**MPU**

**Motion:** To move out of Executive Session.

Francis moves the motion, Edith 2nd.

**MPU**

No motions made.

## **ADJOURNMENT**

**Motion:** To adjourn.

Jennifer moves the motion, Rachel 2nd.

**MPU**