

HIGHLINE ACADEMY



Minutes Board of Directors' Meeting

Monday, 11/21/2016

**The meeting was held at:
Highline Academy Northeast Campus
19451 E. Maxwell Place
Denver, CO 80249**

MISSION: We exist to foster a diverse and equitable community of youth and adults striving together for academic, personal and civic excellence.

VISION: Inclusive excellence in public education.

Attendance:

Members: Natalie Crump, JC Martinez, James Coleman, Faye Ganley, Tom Bulger, Jonathan Tee, David Larm, Barb Sample, Brent Baribeau, Sara Spanier, Rachel Hutson (phone)

Ex Officio: Chris Ferris (ED), Kelly Brandon (HANE Principal), Catie Santos de la Rosa (Faculty liaison HANE), Ranulfo "Moon" Villalobos (Faculty Liaison HASE)

Public: Jon Leshbaugh, (founding and current parent from HASE)

Absent: Zach Backes

	Topic	Presenter
6:15	<p>Call to Order</p> <ul style="list-style-type: none"> ● Quorum Established ● Confirmed Agenda ● Mission and Vision Restatement: Chris spoke about the event for the refugees of South Sudan at the SE campus the previous Tuesday. The 7th grade classes gave a presentation on a book they had read while the 8th grade led Socratic discussions. The event was a huge success. Chris spoke about her pride in the students and their thoughts on diversity and equity and their gratitude for their own opportunities. Faye added that the event gave her the opportunity to witness the amazing growth of a few students who she has known through their education and was so proud of their success. Mr. Barth did a great job preparing the kids for success. 	Jonathan
	<p>Consent Agenda</p> <ul style="list-style-type: none"> ● Minutes from October meeting approved and consent agenda adopted. 	Jonathan
	<p>Public Comment None</p>	
6:20	<p>Administrative Updates</p> <p>ED Update:</p> <ul style="list-style-type: none"> ● Please See Board Packet for E.D. Report for more detailed information on: <ul style="list-style-type: none"> ○ Facilities update/security: The SE campus signed contract with ADT to reactivate a system already in building for a nominal monthly cost, will be set up during winter break. ○ Parking lot update: The SE campus is still in process of the easement on the parking lot. ○ Update on HASE principal search: 4 strong candidates that are semi-finalists will complete the coaching portion of the hiring process. After this step, there will be an interview with the whole community. Chris is hoping to bringing forth a candidate that we are interested in making an offer to by January. The principal hiring committee is pleased with the strength and the diversity of the candidate pool. ○ Fundraising update: An anonymous donor has graciously committed \$20,000 to the organization. We have also had another donation from a community member. 	Chris Ferris

	<ul style="list-style-type: none"> M.S. Immigration and refugee event see above. 	
7:25	<p>New Business</p> <p>CO Gives day is on Dec. 6th</p> <ul style="list-style-type: none"> Sara put together some informational snippets to pass on to friends and family. She has added these as calendar events on an increasing schedule as the day approaches. Please send out these brief blurbs to fundraise for our school. 	Jonathan
7:35	<p>Old Business: None</p>	
7:35	<p>Break</p>	
7:45	<p>Committee Report Outs</p> <p>BAC: Presented the start of the year iReady data disaggregated by sub groups. Please see included data for more information. In January, BAC will be able to present the first half of the year's growth.</p> <p>Communications: no report</p> <p>Leadership Evaluation Committee: We have completed a climate and culture survey with staff and parents at both campuses and will get analysis on Dec 1. Principals and E.D. have been asked to provide a mid-year self-evaluation for end of January.</p> <p>Finance: Overview: Both campuses are sitting very nicely at 33% of the way through the school year with additional revenue that will be able to help our schools with onetime costs with long term benefits with PD, building improvements, and curriculum.</p>	JC
8:08	<p>Information on the teacher compensation committee work: A cross campus team has been meeting to discuss the evaluation and compensation policies for the organization. Chris will be working to make salaries more competitive with the district as well as on a clear scale depending on years of experience as well as education and licensure.</p> <p>Update on Insurance changes: The organization will be adding vision and contributing to dental for the staff.</p>	Barb and Natalie
8:10	<p>Refinancing on the SE building: Planning to contract with Paul Jasin for preparation for refinance. Recommended because of fairness and his experience with the bond rating scale for charter schools and will be complementary advising us on our bond rating. Will help to free up cash flow and free up some savings. The Board supports Chris's investigation and acquirement of 2 more bids to present in January.</p>	Chris

	<p>Health and Wellness: SE campus middle school sidewalk is completed. There is a survey being drafted to distribute to families, staff and students of both campuses regarding health and wellness priorities. SE's Spring cleanup days are April 29th and May 20th. Currently looking for a new teacher garden liaison for the SE campus.</p> <p>Alumni Relations: Waiting for email list from Heather Knight.</p> <p>Board Development: We have four potential candidates for board members with different talents to bring to our organization. One recommendation will be made at the Dec. retreat</p>	<p>Rachel</p> <p>Faye</p> <p>Brent</p>
<p>8:45</p>	<p>Building Corp Revisited:</p> <p>There are 5 people in the building corp: Tom Bulger (BOD and former parent); John Lowry (former board and parent); Brad Bowmen (former parent); Jamie Dwyer (Former parent); 2 members are appointed by the BOD, historically, the ED and President. Tom moves to appoint Chris Ferris and Jonathan Tee to be the board appointed members to the Building Corp. Faye seconded the motion. Jonathan abstained. Motion carried on majority.</p>	<p>Tom</p>
<p>8:50</p>	<p>Reminders/Announcements</p> <p>Board events:</p> <ul style="list-style-type: none"> ● Board Retreat: Board Retreat, Friday, 12/9, location: Lighthouse 1515 Race St Denver 8:00-2:30 ● No BOD meeting on Monday, 12/19 due to retreat. ● Board Holiday Dinner: Monday, 12/12 <p>Upcoming campus events for Board participation:</p> <ul style="list-style-type: none"> ● HANE Holiday Concerts: Wed, 12/14 (K-ECE) and Thurs, 12/15 (1st-2nd), 6 PM ● HASE Holiday Concerts: Thursday, 12/15, (K-2nd) and Tuesday, 12/19 (3rd-5th), 6 PM <p>Board will collect a donation for Sarah and her new baby to purchase a congratulatory gift.</p>	<p>Natalie/ Rachel</p>
<p>9:00</p>	<p>Adjournment</p> <p>Barb motioned to adjourn. David seconded the motion. The motion carried unanimously.</p>	<p>Jonathan</p>

