

**5:30 PM Google Drive
6:15 PM Full BOD Meeting**

HIGHLINE ACADEMY



Board of Directors' Meeting Minutes

Monday, 10/17/2016

**Highline Academy Southeast Campus
2170 S. Dahlia St., Denver, CO 80222**

MISSION: We exist to foster a diverse and equitable community of youth and adults striving together for academic, personal and civic excellence.

VISION: Inclusive excellence in public education.

Present: Jonathan Tee, Tom Bulger, Zach Backes, David Larm, Rachel Hutson, Brent Baribeau, Natalie Krump, Sara Spanier (present by phone), Barbara Sample

Absent: JC Martinez, James Coleman

Public:

Ex-officio Members: Kelly Brandon (HANE Principal), Sara Verni-Lau (HASE Acting Principal) and Chris Ferris, (ED of Highline)

Faculty Liaison: Catie Santos de la Rosa, Tara Whalen, Moon Villalobos

Public: Carolyn Leary (note taker), Stephanie Leigh (Parent SE campus), Maya Lagana (DPS representative from the Charter Renewal)

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
6:15	<p>Call to Order</p> <ul style="list-style-type: none"> • Quorum Established and Agenda Confirmed • Mission and Vision Restatement: Catie Santos restated the mission with a personal connection to a Multi-Intensive Needs student in Kinder and how our inclusion of students with special needs in our classroom community is living out our mission for inclusive education. 	Jonathan
6:20	Consent Agenda: Minutes from September meeting reviewed and adopted.	Jonathan
6:21	Public Comment: None	
6:22	<p>Administrative Updates</p> <p>ED Update: Facilities update/security:</p> <ul style="list-style-type: none"> • The SE campus is looking into updating a security system to prevent any future break ins as well as improving the safe environment for our students. The board strongly supports the swift update of the security system. • The parking lot easement will be completed by the end of November and will allow for the funds to complete the field project. • The HASE principal search is going well. A balanced committee of stakeholders has been formed and the job has been posted. <p>Fundraising update:</p> <p>Grants:</p> <ul style="list-style-type: none"> • Received a grant from \$5,425 from the CDE for math professional development for HANE. • Received a grant for \$62,000 from the William I Smith Foundation to redo the school field with a combination of artificial and natural turf. We are working on raising another \$60,000 to do the whole project and another \$25,000 to redo the fencing around the HASE campus. <p>Events:</p> <ul style="list-style-type: none"> • HASE PWP raised \$17,000 in their Run for Funds day this month. • CO Gives Day we want to have all Board members ask their personal and professional networks to contribute to Highline. Sara Spanier and Chris will be working on a template board members can use to send out about this. 	Chris Ferris

	<ul style="list-style-type: none"> The HASE PWP will be holding its annual auction/dinner event on Friday, March 17. Penny Sputh will be honored for her service to Highline as part of the ceremony. Every Board member should plan to attend and ideally be responsible for filling one table with guests. Faye is working on locating and inviting alum and alum families to attend. <p>Communications/marketing update:</p> <ul style="list-style-type: none"> Plan for SLV maternity leave: There has been a team of “admin for a day” to distribute the impact of the maternity leave absence among qualified and willing teachers. There is a plan to communicate the impact with the larger community. <p>HANE:</p> <ul style="list-style-type: none"> Remains focused on the internal commitments throughout professional development and professional interactions. DPS will be coming out for conflict management training this month recommended by another principal. <p>HASE:</p> <p>HASE Charter Renewal Update:</p> <ul style="list-style-type: none"> DPS initial feedback from site visit has been very positive. HASE Administration has predicted questions on leadership transition and ELL program which the campus will have the opportunity to respond to. The Board anticipates positive review with a goal of receiving the longest possible renewal (5 years). <p>BOD Teacher Liaison:</p> <ul style="list-style-type: none"> Jayna Bastian will be stepping down as the board liaison for the SE campus. The new teacher representative is Moon Villalobos, who teaches middle school social studies at HASE. 	<p>Kelly Brandon, HANE, Principal,</p> <p>Sarah Verni-Lau, Interim HASE Principal</p>
6:30	New Business: none	Jonathan
6:30	<p>Old Business</p> <p>Cultural responsiveness:</p> <ul style="list-style-type: none"> On Tuesday, 11/15, 6:00pm HASE will host a parent education night that the 7th and 8th graders will lead about immigration and refugees in our world today. Arok from Seed of South Sudan will also speak at this event. Board members will also be invited. HASE teachers are planning an event with Arok. Students will be leading Socratic seminars about immigration and refugees. Students are planning to raising money for Seed of South Sudan. Tom moved to use reserve funds to match the student’s fundraising not to exceed \$2,000. Brent seconded. Motion passed unanimously. 	Barb

	<p>information to invite former students and parents to the HASE Auction.</p> <p>Board Development:</p> <ul style="list-style-type: none"> • Discussed strategic plan/board retreat and the possible costs: The board has met with several different consultants to help guide the retreat to a meaningful and efficient way to develop a strategic plan. This retreat will replace the December board meeting. • Board Development committee also plans to meet with several potential board members who Chris identified through the principal search/survey process. These meetings should take place before the November board meeting, but final dates have not been set. 	Jonathan
8:20	<p>Reminders/Announcements</p> <p>Handout of new password for continued access to board Google drive folders and information</p> <p>HANE and HASE events for Board participation:</p> <ul style="list-style-type: none"> • Fall Harvest Festivals, Saturday, 10/22 <p>Next meeting: Monday, 11/21. November onboarding topic: Basics of Board roles and responsibilities.</p>	Natalie/ Rachel
8:30	<p>Adjournment</p> <p>Jonathan motioned to adjourn. Rachel seconded. Motion passed unanimously.</p>	Jonathan