

HIGHLINE ACADEMY



Board of Directors' Meeting

Monday, 1/23/2017

6:15 PM Full BOD Meeting
Highline Academy Northeast Campus
19451 E. Maxwell Place
Denver, CO 80249

MISSION: We exist to foster a diverse and equitable community of youth and adults striving together for academic, personal and civic excellence.

VISION: Inclusive excellence in public education.

ATTENDANCE:

Board of Directors Members Present: Zach Backes, Tom Bulger, James Coleman, Natalie Crump, Rachel Hutson, David Larm, JC Martinez, Brent Baribeau, Faye Ganley, Sara Spanier, and Sandra Grahame

Board of Directors Members Absent: Jonathan Tee, Barb Sample

School Leadership Ex-Officio Members: Chris Ferris; Executive Director, Sarah Verni-Lau; HASE Principal, Kelly Brandon; HANE Principal

Faculty Liaisons: Catie Santos de la Rosa; HANE, Tara Whalen; HASE, Moon Villalobos; HASE

Members of the Public: Carolyn Leary; Note Taker, Gray Guerin, Sierra Hake, Lindsey Knudson, Ilyse Bekerman, Amanda McCracken, Vanessa Rodriguez
Other: Carolyn Leary (Notetaker)

Time	Topic	Presenter
6:15 pm	Call to Order <ul style="list-style-type: none"> • Quorum Established • Agenda Confirmed • Executive session not necessary, removed from the agenda • Easement update added to the agenda • Mission and Vision Restatement by Natalie • Natalie will be stepping down from the board at the close of the meeting. 	Tom
6:20	Consent Agenda <ul style="list-style-type: none"> • Minutes from November 2016 and December 2016 meetings • Natalie moved to accept the consent agenda. Rachel seconded. Motion passed unanimously. 	Tom
6:21	Public Comment: none	
6:22	Administrative Updates ED Update: <ul style="list-style-type: none"> • See Board Packet for E.D. Update Report for: <ul style="list-style-type: none"> ○ Fundraising Report to date ○ Easement update should be approved by next week. Will be making a considerable contribution. • School Performance Framework Overview • HASE PWP Auction Update: Friday, March 17 tickets \$40 ask that if unable to attend to sponsor teachers' tickets. Looking for local sponsors. Honoring Penny and will be hoping to bring in past community members. Some items will be changed to a raffle rather than an auction item to be more inclusive. Please contact Chris who will get you in contact with Megan Kane to get more information on sponsorship levels. • Staffing update: Principal search and additional position: Email went out to the school community this morning announcing Sarah Verni-Lau as the principal of HASE. Jahi Roher: With additional revenue, will create an additional position to help with coaching, data around achievement gaps, and professional development. 	Chris Ferris
6:40	HANE: <ul style="list-style-type: none"> • Winter Iready data showing school improvements in math and reading. Please see data handout for more detailed information. HASE: <ul style="list-style-type: none"> • Winter Iready data shows a lot of school wide growth. The faculty is targeting support in the 6th grade class to improve growth and support interventions. • Staffing update: middle school special ed teacher is resigning and 6th 	

	grade teacher is not returning after maternity leave. Have brought in a former teacher to cover the vacancy.	
7:24	Break	
7:33	<p>New Business</p> <p>Board Strategic Goals: review of our 3 goals, small group work on policy updates and questions for staff. Please see attached presentation for more detailed information.</p> <ol style="list-style-type: none"> 1. All students will demonstrate distinguished academic, personal, and civic excellence for life beyond Highline Academy. 2. Create an organization-wide culture in which all stakeholders are empowered and invested in the academic, civic, and personal success of every child. 3. The Highline brand will become identified throughout Denver as representing academic civic and personal excellence for a diverse student body and school community. <p>Small group discussions: Given the three goals, is there anything to adjust in the policies and/or committees?</p> <p>Next month the committee structure will be revisited with an eye to alignment to new strategic goals.</p>	Jonathan
	Old Business: None	

<p>8:20</p>	<p>Committee Report Outs</p> <p>Leadership Evaluation Committee: Mid-year evaluations are in process with the E.D. and both principals. Reporting that the external help will look at the data. Focus groups will be led to gain deeper insight into the climate and culture.</p> <p>Finance:</p> <ul style="list-style-type: none"> ● November and December actuals: see BOD packet ● Both trending under and within budget ● This does not incorporate anticipated additional revenue from DPS ● S&P Credit rating: no change in rating. Refinance of HASE not being pursued at this time based on no change in bond rating ● Action items: <ul style="list-style-type: none"> (1) improve waiting list specifically at SE (2) set a 3-year target to grow NE cash reserves. 60-90 days of expenses should be available in reserves. Current policy is 1.5-2% of revenues up to a maximum of 100,000 to remain at the end of the year to be contributed to reserves. Zach moved to grant an exception to HANE for policy 2.5 Subsection 6 so that HANE can contribute more than \$100,000 and can reach a reserve of \$500,000 in 3 years. Natalie seconded. Motion passed unanimously. <p>Health and Wellness: Completed survey of HASE community that has themes that could inform cross campus policy recommendations. Request to present results at February BOD meeting.</p> <p>Alumni Relations: nothing to report.</p> <p>Board Development: the committee will meet on 1/26 at HASE at 4:30pm to discuss several potential candidates that have expressed interest in joining the board. Will have recommendations to the board in February meeting.</p>	<p>Barb and Natalie</p> <p>Zach</p> <p>Rachel</p> <p>Faye</p> <p>Brent</p>
<p>8:40</p>	<p>Reminders/Announcements</p> <p>Next BOD meeting:</p> <ul style="list-style-type: none"> ● Monday, February 27, HASE <p>Upcoming campus events for Board participation:</p> <ul style="list-style-type: none"> ● HASE School Auction, Friday, March 17 ● Cultural Fair SE campus, Saturday, Feb 25 	<p>Rachel</p>
<p>8:45</p>	<p>Adjournment: Zach moved to adjourn. JC seconded. Motion passed unanimously.</p>	

Other: Carolyn Leary (Notetaker)

	<p>support interventions.</p> <ul style="list-style-type: none"> Staffing update: middle school special ed teacher is resigning and 6th grade teacher is not returning after maternity leave. Have brought in a former teacher to cover the vacancy. 	
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