



HIGHLINE ACADEMY
Highline Academy
Board of Directors' Meeting Minutes
7808 Cherry Creek Drive South, Unit 304
Denver, CO 80231
Tuesday, May 20, 2008
6:15 p.m.

PRESENT

Kristen Summer
Jon Lowry
Tom Bulgar
Jennifer Douglas
Ruth Kedzior
Frank Tuitt
Peter Zina

STAFF

Alyssa WB
Gregg Gonzalez
Penny Spath
Faye Ganley

ABSENT

Rev. Rodney Perry

PUBLIC

Kim Easton
Tom Beck

CALL TO ORDER

President Jon Lowry called the meeting to order at 6:23 p.m.

ESTABLISH QUORUM

A quorum was established.

ADOPTION OF MINUTES

April 28, 2008 Board Meeting (via phone conference)

Minutes from 4.28.08 board meeting were approved as amended

Peter moved the motion, Frank 2nd.

No further Discussion

MPU

PUBLIC COMMENT

None

Jon Lowry discusses the use of email as a form of formal communication for the board. Board members can no longer carry on conversations about substantial business without the public being able to access and be part of the communication. As of now email communications do not include the public into the conversation and decision-making process. According to the lawyer as soon as three board members participate in email, minutes should be taken.

After discussion, the board members discuss forming ad hoc committees after the retreat meeting on June 21st so mission, vision, and ends are aligned with the board members. That

way more discussion can take place among the board members before a decision is made by the board.

ACTION ITEMS:

Hiring Committee Report and Discussion of Next Steps

Board Action

Motion: Move to executive session

Peter moved the motion, Frank 2nd **MPU**

Board Action

Motion: Accept the hiring committees recommendation of offering Kate Greeley principal residency position within the salary range discussed in executive session

Tom moved the motion, Kristen 2nd **MPU**

Board Action

Motion: Alyssa, as chief administrator, is authorized to convey and offer as voted in executive session to Kate Greeley for the principal residency position. Alyssa will also be responsible for supervision of the residency program, evaluation, and termination of employees.

Tom moved the motion, Frank 2nd **MPU**

Other candidates will be released when the offer for principal residency position has been accepted by Kate Greeley. Parents will be informed of the news when the position has been accepted by the candidate.

June 21 Retreat Agenda and Schedule

Jon will revise the agenda and schedule in order to accommodate for an all day retreat rather than a half-day retreat.

Approval of Principal Contract (following Executive Session)

FIRST READING:

Election Bylaws Revisions

SECOND READING:

Financial Policies Revisions

Board Action

Motion: Accept the document with the revisions

Peter moved the motion, Jon 2nd **MPU**

REPORTS

High School Application Update

Alyssa reminded the board that they decided not to submit the high school application for the first round in May. DPS did receive about a dozen high school applications. The draft budget for the high school will be presented at the June meeting. September would be the next date for submission of the high school application to DPS.

Principal Report

Enrollment for the 2008-2008 school year: There was 110% lottery participation for the upcoming school year. Currently the 7th grade is full with no wait list. 8th grade is not full

and still has 8 empty seats. However, typically those seats can be filled over the summer. Because of the reduced number of scholarships for Kindergarten students/parents, Highline lost 3 Kindergarten families due to the lack of scholarship funds.

Alyssa also informed the board that the current ECE legislation does not provide any financial gains for Highline.

Hiring for the 2008-2009 school year has been completed. The 3 vacancies for the school year have been filled. Because of the new hires, Highline now exceeds its diversity goal.

Graduation for Highline's 8th grade class is at DU on Saturday, May 31st.

As far as the legal documents are concerned, Alyssa has not heard back from the lawyer as of yet.

HA Financial Report

Because of the new structure for reporting out, there will no longer be a finance report each month.

COMMITTEE REPORTS

Facilities committee

Facilities presentations for broker representatives offers will be held next month.

Finance Committee

None

NEW BUSINESS

Social Event for Board Members/Families

The board members discussed having a social event that would include family members in order for the board members to create trust and closeness among the members.

Staff Appreciation Update

Staff appreciation gifts and newsletter will be given to staff members on Thursday.

OLD BUSINESS

EXECUTIVE SESSION

Board Action

Motion: Move to executive session

Peter moved the motion, Tom 2nd

MPU

ANNOUNCEMENTS

ADJOURNMENT