



Board of Directors' Meeting

Monday, March 19, 2018

6:15 PM Full BOD Meeting
Highline Academy Southeast Campus
 2170 S. Dahlia St.
 Denver, CO 80222

MISSION: We exist to foster a diverse and equitable community of youth and adults striving together for academic, personal and civic excellence.

VISION: Inclusive excellence in public education.

Attendance:

Board Executive Committee: Jonathan Tee President, Nathan Byford Vice-President, Eric Neumann Treasurer, Sara Spanier Co-Secretary, and Sandra Grahame, Co-Secretary

Board Members: Brent Baribeau, Barb Sample, Drew Kent, Faye Ganley, Tom Bulger, Kaya Taylor

Ex-Officio Board Members: Chris Ferris Executive Director, Guerin Gray HANE Principal, Sara Verni-Lau HASE Principal, Heather Miles HASE Teacher Liaison, Sierra Hake HANE Teacher Liaison, Bazhena Gaister HASE Teacher Liaison

Other: Carolyn Leary Gallegos Note Taker

Absent: James Coleman, Catie Santos de la Rosa HANE Teacher Liaison,

Public: None

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
6:15	Call to Order <ul style="list-style-type: none"> ● Quorum Established ● Agenda Confirmed ● Mission and Vision Restated by Barb Sample "This past month I had a chance to sit in on the classes at both campuses. I encourage all board members to take that opportunity. I was so impressed with how all of the 	Jonathan

	<p>little experiences add up. I saw teachers working with students where they were working to move them to who they can become. Teachers were encouraging civic excellence by taking personal responsibility for their choices and learning. Reach is posted in each classroom and hallways.”</p> <ul style="list-style-type: none"> ● Sarah Verni-Lau shared a recent Reach Award winner- “When one thinks about reaching out, they often think about picking up trash, or helping a teacher or peer. This student does those things, sure, but that is not the essence of their reaching out. This student is present for the emotional needs of her community. She thinks about how others are feeling, and reads the needs of the group. She acts in many ways that would be considered selfless, or making a choice for the benefit of the whole rather than only her preference. She does this by ensuring she brings a constructive attitude, presumes positive intentions, and makes it work for the benefit of the whole. This selflessness is a gift to her community, and she does it ungrudgingly. Her humor, smile, and maturity are an asset to each of us. I am so lucky to know her as a person and am so grateful for the person she is in the world.” 	
6:25	<p>Consent Agenda</p> <ul style="list-style-type: none"> ● Minutes from February meeting ● Reach Up Report ● Reach Out report ● Reach In report ● UIP for both schools <p>Consent Agenda Approved</p>	Jonathan
6:28	<p>Public Comment</p> <p>None</p>	
6:28	<p>Reach In</p> <ul style="list-style-type: none"> ● Board recruitment included a flyer in the board packet. The board is hoping to vote on new members in June. Please consider inviting potential board members to the upcoming events. ● Working agreements: Chris led the board in an interactive activity to develop norms to for each board member to agree to with the intention of increasing participation and streamlining the organization of the board meetings. The discussion points will be presented at the next board meeting. ● Dates for Board retreat (May 4 or June 1) please reply to the email to determine when the best possibility for the date of the retreat. 	Jonathan
7:10	<p>Break</p>	
7:15	<p>Finance:</p> <ul style="list-style-type: none"> ● Charter Finance 101: The board reviewed the handout to increase background knowledge of Charter School Finances. ● Approve Proposed Budget for 18-19 <ul style="list-style-type: none"> ○ The NE Campus will be building out the faculty to increase student achievement by make the 5th grade class sizes smaller and building an academic intervention team. 	Eric

	<ul style="list-style-type: none"> ○ The SE campus will not drastically change as student count remains the same and many staff needs stay the same. ○ How does this budget project towards bond and mill levy funding? Answer: Lori uses the released projections as they come out, but they vary from year to year and differ by DPS and State funds so they are difficult to predict. ○ Contingency line items are determined by a percentage of overall revenue. ○ Tom Moved to approve the budgets as proposed. <ul style="list-style-type: none"> ■ Jonathan seconded. ■ Discussion: please flag any policy deviations in the budget in advance. ■ Motion passed unanimously. ● Actuals vs budget for 17-18: <ul style="list-style-type: none"> ○ Both campuses are generally on track for this point in the year. We do not currently have any red flags. ● Report from S&P call: <p>Chris, Eric and Lori had a call last week with the S&P ratings people. Chris and Lori were able to provide some context behind the numbers to S&P. In addition, two financial representatives from DPS joined the call and were very supportive of our schools and were good advocates for Highline. The review and rating will come out before the next board meeting. The current interest rate is at 8%. In two years, we will need to make a decision to convert to a bank loan, remain status quo with our 8% bonds or issue new cheaper bonds depending on market conditions and our most recent bond rating issued at that time. With a better bond rating we may be able to save some interest costs in future years if the interest rate market is favorable.</p> <ul style="list-style-type: none"> ● 	
<p>8:00</p>	<p>Administrative Updates HASE HANE</p> <ul style="list-style-type: none"> ● Enrollment update for update 18-19 and School highlights <ul style="list-style-type: none"> ○ Southeast: <ul style="list-style-type: none"> ■ SE has 425 applicants which is up from last year. Applicants are in double digits for each grade with the highest in numbers in 6th grade and Kindergarten. ■ 200 students participated in the walk out on Wednesday organized by middle schoolers. ■ SE brought on a new music teacher Jon Mendez and a Middle school special educator Tami Mathews to start immediately and continue through the next school year. ○ Northeast: <ul style="list-style-type: none"> ■ NE 656 applicants continue to rise. Many applicants for very few open seats with very high numbers in Kindergarten and ECE. 	<p>Sarah Verni-Lau Guerin Gray</p>

	<ul style="list-style-type: none"> ■ NE has begun collecting applications for next year's openings. ■ The ELD students put on a play for the parents. ■ 4th grade team is working collectively to be proactive about culture building with our first 5th grade class. 	
8:15	<p>REACH UP</p> <ul style="list-style-type: none"> ● Civic Excellence definition: <ul style="list-style-type: none"> ○ Highline students will show civic excellence by being knowledgeable, involved, and empowered to take responsible action in their community. 	Nate
8:20	<p>REACH OUT:</p> <ul style="list-style-type: none"> ● Auction support: <ul style="list-style-type: none"> ○ Our donor has been excited to spur some generosity among the board members to match a board donation. ● Request for budget allocation for May 3 event: <ul style="list-style-type: none"> ○ Guest list and agenda for the May Board Fundraising event ○ Jonathan motioned to allocate board funds not to exceed \$2,500 for the May 3 event. <ul style="list-style-type: none"> ■ Brent seconded. ■ The motion passed unanimously. 	Tom
8:35	<p>New Business</p> <p>None</p>	
8:35	<p>Reminders/Announcements</p> <p>Next BOD meeting:</p> <ul style="list-style-type: none"> ● April 16 - HANE <p>Upcoming campus events for Board participation:</p> <ul style="list-style-type: none"> ● 4/25 Cultural Fair HANE ● 5/3 Board Fundraising wine and cheese ● 5/24 HASE 8th grade graduation 	Sandra
8:40	<p>Adjournment</p> <p>Jonathan motioned to adjourn.</p> <ul style="list-style-type: none"> ● Tom seconded ● The motion passed unanimously. 	Jonathan